

REQUEST FOR QUALIFICATIONS (RFQ)

For

The Hospital Authority of Colquitt County

At

Colquitt Regional Medical Center

**CONSTRUCTION AND RENOVATIONS OF THE
NEW 4-STORY PATIENT TOWER**

November 18th, 2025



SUBMISSION REQUIREMENTS

The Hospital Authority of Colquitt County requests statements of qualifications from professional Construction Manager's for the construction of the new Patient Tower. The Scope of Work for the contract is described in this Request for Qualifications (RFQ) and hereinafter referred to collectively as the "Project."

Sealed and complete hardcopy proposals with original or electronic signature, and five (5) additional copies, plus one (1) complete and identical electronic copy (PDF), must be received no later than December 30, 2025, 2:30 P.M., local time, at the following location.

Colquitt Regional Medical Center

Bill Bishop

Vice President Information Services and Chief Information Officer

Colquitt Regional Medical Center

3131 South Main Street

Moultrie, GA 31768

Submissions received after stated closing time will not be accepted. Multiple responses from the same entity will not be accepted. At the conclusion of the selection process, notifications will be sent to successful and unsuccessful teams.

RESPONDENTS MAY RELY ONLY UPON THE INFORMATION EXPRESSLY STATED IN THIS REQUEST FOR QUALIFICATIONS AND IN WRITTEN ADDENDA HERETO THAT ARE ISSUED BY CRMC. IN NO EVENT MAY RESPONDENTS RELY UPON AN OTHER STATEMENTS OR INFORMATION, WRITTEN OR ORAL, FROM ANY OTHER SOURCE WHATSOEVER.

Any questions concerning the RFQ should be addressed and submitted in writing no later than 10:00 A.M., local time, on December 12, 2025 to:

Mike Noli

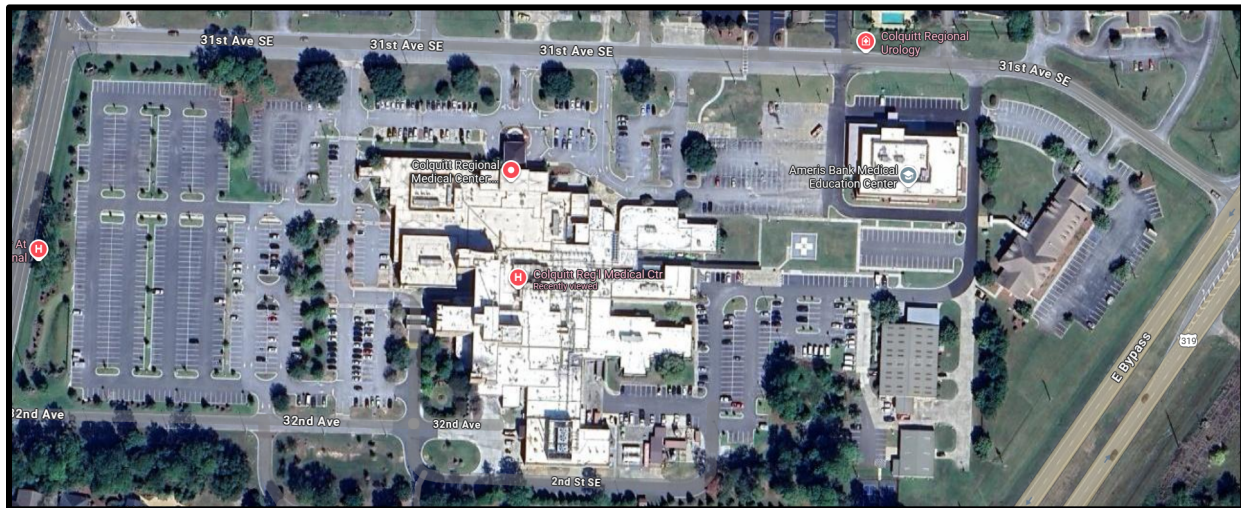
The NoliWhite Group

Mike.Noli@NWGPM.

SECTION 1: PROJECT INFORMATION

1.1 Location & Overview

Figure 1 – Location

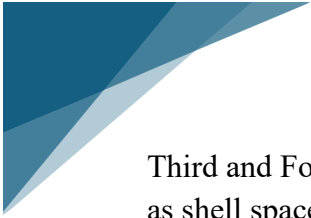


CRMC - 3131 S Main St, Moultrie, GA 37168

- The Tower Expansion & Renovation Project is a multiphase healthcare construction project located in Moultrie, Georgia, consisting of a new four-story hospital tower addition totaling approximately 190,000 square feet. The work will require detailed coordination and phasing to maintain full hospital operations throughout construction.

First Floor Phasing: Initial site development activities will include exterior utilities, grading, and infrastructure improvements, which are critical to project sequencing and overall site readiness. Phase 1 involves the interception and rerouting of existing MEP infrastructure supporting active operating rooms. This work must be performed with precision and in close coordination with hospital facilities staff to maintain continuous surgical operations. Phase 2 will include construction of the new four-story tower addition base level which is the expansion of the existing first-floor surgery and women's departments. Phase 3 will consist of the renovation and expansion of the central sterile processing area and existing staff support spaces. Phase 4 will complete the scope with all required tie-ins between the new tower and existing hospital systems for complete functionality.

Second Floor: Phase 1 will include the tower addition and tie-ins to the existing hospital, providing new exam and clinical support areas.



Third and Fourth Floors: Both floors to be constructed as single-phase tower additions designed as shell space, with minimal office space and MEPF infrastructure for future fit-out.

The scope also includes construction of a new mechanical yard, increased electrical service, and installation of new MEP equipment to support the added building capacity. Close coordination with the hospital's facilities and infection control teams will be required to ensure compliance with ICRA and ILSM requirements, minimize disruption to hospital operations, and maintain all life safety, utility, and operational systems during construction.

A Request for Proposal (RFP) will be issued to all Submitters who are short-listed pursuant to this RFQ. The RFP will contain a "CRMC Tower" design package and instructions for completing the RFP process. In the event of a conflict between the description of the Project in this RFQ and contained in the RFP, the RFP criteria package shall govern. It is anticipated that the RFP will be issued in January 2025.

1.3 General Contractor Expectations

The selected Contractor will be expected to demonstrate significant experience in complex, phased healthcare construction projects within active hospital environments. Coordination with hospital staff and the project management team will be essential to maintaining patient safety, operational continuity, and compliance with all infection control and life safety standards.

The contractor will be responsible for developing detailed construction phasing, logistics, and infection control plans prior to mobilization. These plans must address site access, temporary utilities, vibration control, dust and noise mitigation, and protection of existing hospital systems throughout all phases of work.

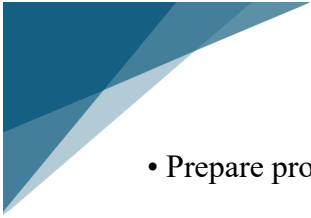
Strict adherence to the project schedule is critical, and the contractor will be expected to maintain transparent communication regarding schedule impacts, field changes, and permitting requirements. The contractor should anticipate regular coordination meetings with the owner, design team, and hospital representatives to review sequencing, safety compliance, and field progress.

All work must be performed in accordance with healthcare construction best practices, including adherence to Infection Control Risk Assessment (ICRA) procedures, Interim Life Safety Measures (ILSM), and applicable codes and regulations.

1.4 Scope of Work

The Work subject to this RFQ is generally as follows:

- Develop demolition plans and specifications and an interim site utility plan and associated specifications,

- 
- Prepare project budgets and schedules and provide regular updates to CRMC,
 - Secure all necessary permits and approvals for the abatement, demolition and utility activities with support from the CRMC Project Team,
 - Execute the construction of all work contained in the design documents to complete the new patient tower and renovated areas shown.
 - Close out all necessary permits and approvals, comply with and adhere to all of City's policies and programs regarding Business Equity, and
 - Provide all necessary documentation to evidence the successful completion of the Patient Tower

1.5 Project Procurement Schedule

The following is the Project Procurement Schedule. CRMC reserves the right to modify the Project Procurement Schedule. Note: the schedule pertaining to the activities of the subsequent RFP and award is tentative and will be confirmed in the RFP once issued. Those post-RFQ activities are included in the below schedule for illustrative purposes only.

Activity

- | | |
|---|------------------------|
| • RFQ Advertisement | 11/26 through 12/26/25 |
| • Questions due | December 12, 2025 |
| • RFQ responses due | December 30, 2025 |
| • Shortlisting for Oral Presentations | January 9, 2026 |
| • Oral presentations/shortlist for RFP (by invitation only) | January TBD |
| • Anticipated date for issuance of RFP (by invitation only) | January TBD |

1.6 Definitions

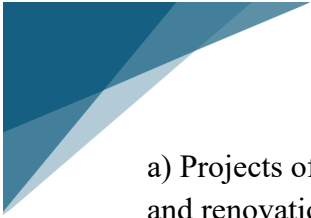
Addendum: A document or information issued by the CRMC related to this RFQ.

Key Team Member: Individuals who will be assigned to the Project who play an important role in the design, construction, or management of the Project.

Procurement: CRMC's process for selecting a Contractor for this Project.

Procurement Documents: All documents issued by CRMC in connection with the Procurement or Project.

Projects of Similar Scope and Complexity:

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- a) Projects of a similar size and budget that included construction of large healthcare additions and renovations at least \$100M
 - b) Projects that utilize an integrated delivery method that require strong coordination and integration of the construction professionals and early involvement of the construction professionals during planning
 - c) Projects where the Contractor met specified price targets using additive and deductive alternates

RFP: The CRMC's Request for Proposals, which will be issued to submitters who are short-listed through this RFQ selection process.

RFQ: CRMC's Request for Qualifications, which allows the qualification-based selection of a shortlist of Submitters who will be provided with the subsequent RFP.

Short-Listed Submitter: A Construction Manager at Risk selected by the SOQ evaluation committee to receive the Request for Proposals.

SOQ: A Statement of Qualifications submitted in response to this solicitation.

Submitter: A Contractor that submits an SOQ under this procurement.

1.7 Project Documents Link

Drawing and RFQ link can be downloaded at ColquittRegional.com

Note – These drawings are for RFQ submission only. These drawings are not Final CD drawings. If selected to proceed forth with RFP proposal, additional document link will be supplied for final pricing and bid submission.

SECTION 2: PROCUREMENT PROCESS

2.1 Compliance with Legal Requirements

This Procurement will be in accordance with all applicable federal, state, and local laws, and CRMC's policies and procedures.

2.1.1 Immigration Reform Compliance Requirements

The successful CM will be required to certify compliance with all applicable federal and state immigration laws, including the Immigration Reform and Control Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et. seq The CM will be required to make certifications of such compliance, including meeting one of the (2)



following provisions and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300-10-1-.01:

- 1) The Contractor warrants that Contractor has complied with the Immigration Reform and Control Act of 1986 and the Georgia Security and Immigration Compliance Act by registering at <https://www.vis-dhs.com/EmployerRegistration> and verifying information of all new employees.
- 2) The successful proposer shall comply with the stipulations cited in Security and Immigration Compliance Act OCGA 13-10-91.

2.1.2 Conflict of Interest and Communications with the CRMC

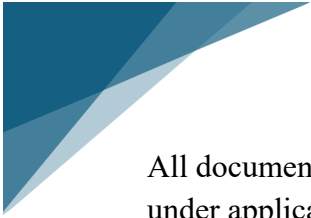
a) Submitters are required to conduct the preparation of their SOQs with professional integrity and free lobbying activities. Communication with the CRMC regarding this Project shall be via email only and directed to the CRMC personnel listed in this RFQ. Do not communicate about the Project or the Procurement with any other CRMC employees, representatives, consultants, or board members. Communication with other CRMC employees, representatives, consultants, or board members regarding the Procurement may cause the firm involved to be disqualified from submitting it under this Procurement. Any verified allegation that a responding Submitter or Team Member or an agent or consultant of the foregoing has made such contact or attempted to influence the evaluation, ranking, and/or selection of short-listed Submitters may be the cause for to disqualify the Submitter team from submitting an SOQ or Proposal, to disqualify the Team Member from participating in the Procurement, and/or to discontinue any further consideration of such Submitter or Team Member.

Following the CRMCs selection of short-listed firms, certain communications and contacts between short-listed firms and the CRMC project team members will be permitted. Acceptable communications shall be further described in the Request for Proposals that will be provided to each shortlisted firm.

2.1.3 Expenses

The CRMC accepts no liability for the costs and expenses incurred by firms in responding to this Procurement. Each Submitter that enters into the Procurement process shall prepare the required materials, the SOQ, and the Proposal at its own expense and with the express understanding that the Submitter cannot make any claims whatsoever for reimbursement from the CRMC for the costs and expenses associated with the process, even in the event the CRMC cancels this Project or rejects all Proposals.

2.1.4 Public Disclosure



All documentation and submittals provided to the CRMC may be considered public documents under applicable laws and may be subject to disclosure. Submitters recognize and agree that the CRMC will not be responsible or liable in any way for any losses that the Submitter may suffer from the lawful disclosure of information or materials to third parties.

2.2 CRMC Rights and Procurement Conditions

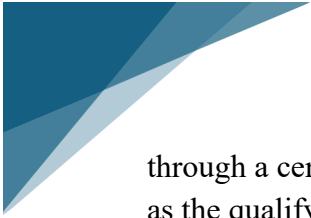
The CRMC reserves without limitation, and may exercise at its sole discretion the following rights and conditions with regard to this Procurement process:

- a) To cancel the Procurement process and reject any and all submissions
- b) To waive any informality or irregularity
- c) To revise the Procurement Documents and Schedule
- d) To reject any Submitter that submits an incomplete or inadequate response or is not responsive to the requirements of this RFQ
- e) To require confirmation of information furnished by a Submitter, require additional information from a Submitter concerning its SOQ or Proposal and require additional evidence of qualifications to perform the work described in this RFQ or a subsequent RFP
- f) To contact references who are not listed in the Submitter's SOQs and investigate statements on the SOQs and/or qualification of the Submitter and any firms or individuals identified in the SOQ
- g) To consider alternative technical concepts, solutions, and/or approaches identified by Submitters
- h) To take any action affecting the RFQ process, the RFP process, or the Project that is determined to be in the CRMC's best interest
- i) Approve or disapprove of the use of particular Subconsultants, Subcontractors, or Key Team Members and/or substitutions and/or changes to Subconsultants, Subcontractors, or Key Team Members from those identified in the SOQ or Proposal. Such approval or disapproval shall not be unreasonably exercised.

2.3 Outline of the Procurement Process

2.3.1 Phase 1: Request for Qualifications (RFQ).

- a) This RFQ invites firms to submit SOQs describing in detail their technical, management, and financial qualifications to plan, permit, execute, and close out the Project. The issuance of this RFQ is the first phase of the Procurement process. A Submitter must be a partnership, corporation, or other legal entity that is certified under Georgia law, to engage in contracting



through a certified or registered general contractor or a certified or registered building contractor as the qualifying

- b) The information required to be submitted in the SOQ is described in Exhibit A to this RFQ.
- c) Submitters will submit their SOQ and other deliverables required pursuant to this Procurement at the time and in the manner set forth in this RFQ and any Addenda. CRMC will not consider SOQ or other deliverables that are submitted after the Time set forth in the RFQ. Submitters are solely responsible for making sure that CRMC receives the SOQ in a timely fashion.
- d) CRMC will evaluate the information submitted by each Submitter to 1) determine whether the Submitter meets the mandatory minimum requirements and 2) evaluate the SOQ provided by each Submitter pursuant to the evaluation system described below. Any Submitter who fails to meet the mandatory minimum requirements set forth in this SOQ will be deemed non-responsive and will not be considered further by the CRMC in this Procurement.
- e) All SOQs will be evaluated in accordance solely with the criteria established in the RFQ and any Addenda issued thereto. The evaluation criteria are listed in Section 2.3.3 below, including the relative weight or importance given to each criterion.
- f) Through the scoring process, CRMC will determine the appropriate number of responsive and responsible firms that will be selected as Short-Listed Submitters. Only those firms that have been short-listed will be invited to submit a Proposal in response to the subsequent RFP.
- g) The scores from the SOQ evaluations will be carried forward to the final evaluation and selection but will be used only if necessary to break a tie, as described more fully subsequent RFP.
- h) This SOQ does not contain a Price Proposal, and no pricing information should be submitted. Short-Listed Submitters will submit a Proposal pursuant to the instructions set forth in the RFP to be issued later.

2.3.2 Phase 2: Request for Proposal (RFP) & Selection Process

CRMC will issue an RFP to the Short-Listed Submitters. The RFP will further detail the evaluation criteria and other elements of the RFP process. Shortlisted firms will be invited to a pre-submittal site visit.

2.3.3 Evaluation and Ranking of Submitters

In the evaluation and ranking of Submitters responding to this RFQ, the Evaluation Committee will consider the information submitted in each SOQ according to the criteria listed below. The result of the evaluation will be a comparative ranking of Submitters, with the most highly



qualified moving forward to the RFP phase, where a new set of evaluation criteria included in the RFP will be used.

To select and evaluate Submitters during the RFQ phase, the evaluation criteria will be given the following relative weights. See Exhibit A for the required components of each criterion:

SOQ Criteria

- | | |
|---|--------|
| • Team Organization, Staffing, and Availability or Resources | 25 Pts |
| • Relevant Healthcare Experience with Similar Size Hospital Additions and Renovations | 20 Pts |
| • Demonstrated Past Budget and Schedule Performance | 15 Pts |
| • Project Pricing & Delivery Approach | 15 Pts |
| • Local and Regional Experience | 10 Pts |
| • Safety | 10 Pts |
| • Quality, Completeness, and Readability of SOQ package | 5 Pts |

Note: The results of the SOQ evaluations will be carried forward in the final RFP evaluation only to serve as a tiebreaker if needed

SECTION 3: SOQ SUBMISSION REQUIREMENTS EXPANDED

The SOQ submission shall comply with the following format requirements:

3.1 Submitters shall submit 5 hard copies of the SOQ, along with a Portable Document Format (.pdf) file via Email as follows:

Hard Copies:

Bill Bishop

Vice President Information Services and Chief Information Officer

Colquitt Regional Medical Center

3131 South Main Street

Moultrie, GA 31768

PDF Copies

Bill Bishop bbishop@colquittregional.com

Mike Noli mike.noli@nwgpm.com



3.2 The body of the SOQ shall be organized in accordance with the Submittal Content Requirements found in Exhibit A.

3.3 The SOQ is limited to a maximum of 60 pages, allocated to the sections in Exhibit A for which points are specified. The 60 pages must be numbered and may be allocated in any way the Submitter deems appropriate.

Not counted toward the 60-page limit are:

- A maximum 2-page cover letter. The cover letter must include agreement with the statement: I affirm under the penalties of perjury that the facts and information included in this Statement of Qualifications are true and correct to the best of my knowledge and belief.
- Section dividers without text other than labels

To ensure acceptance, all respondents submitting qualifications to the CRMC shall be governed by the following conditions, attached specifications, and qualification form(s) unless otherwise specified. Qualifications not submitted on the qualification form(s) provided shall be rejected, and qualifications not complying with these conditions will be subject to rejection. Multiple submittals from the same entity will not be accepted.

1. Qualification (RFQ) Bond: None.

2. E-Verify System (Mandatory): In compliance with the provisions of Georgia law, the parties to this contract and any subcontractors engaged in the performance of this contract hereby certify that they have registered with and shall use the E-Verify system of the United States Department of Homeland Security to verify the work authorization status of all newly hired employees, within the meaning of the statute.

3. Exceptions to Specifications: In order that equal consideration, be given in evaluating qualifications, any exceptions to or deviations from the specifications as written must be noted and fully explained.

4. Governing Law: The laws of the State of Georgia shall be the laws applied in the resolution of any action, claim or other proceeding arising out of this contract.

5. Licenses, Registration and Certificates: Each respondent shall possess at the time of submitting it's statement of qualification all licenses, registrations, and certificates necessary to engage in the business of in the State of Georgia. Respondent must also possess all licenses, registrations, and certificates necessary to comply with federal, state, and local laws and



regulations. The awarded bidder shall be registered at the time of contract execution as an active vendor with the State of Georgia.

6. Mistakes: Respondents are expected to examine the conditions, scope of work, qualification prices, extensions, and all instructions pertaining to the services involved. Failure to do so will be at the respondent's risk.

7. Pre-RFP Meetings: If an RFP requires a mandatory pre-RFP meeting, any representative of a firm wishing to submit a qualification must sign in with the name of the proposing firm.

8. Public Records: Any material submitted in response to this Request for Qualification may become a public document. This includes material which the responding respondent might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening.

9. Qualification Withdrawals: No qualification may be withdrawn after closing time for receipt of qualifications for a period of sixty (60) days thereafter.

10. Rejection of Qualifications: CRMC reserves the right to accept or reject any or all qualifications, to award qualifications on a split-order basis by item or service number, to waive any irregularities, technicalities, or informalities, and to re- advertise qualifications when deemed in the best interest of the CRMC.

11. Qualifications: All qualifications must be signed by an authorized representative of the respondent. It shall be the sole responsibility of the respondent to assure receipt of qualification at CRMC prior to the published time for the qualification submittal deadline. No qualification will be accepted after closing time for receipt of qualifications.

12. Unauthorized Aliens: CRMC shall consider employment by any contracted vendor of unauthorized aliens a violation of Section 274A of the Immigration and Nationality Act. Such violation shall be cause for unilateral termination of this contract.

13. Venue: Venue for any claim, action or proceeding arising out of this RFQ shall be Colquitt County, Georgia.



EVALUATION SHEET

CRMC PATIENT TOWER EXPANSION & RENOVATION

Name of Firm(s):

Reviewer:

Points Available: 100

1. Team Organization, Staffing, and Availability of Resources (25 Points)
2. Relevant Healthcare Project Experience (20 Points)
3. Demonstrated Past Budget and Schedule Performance (15 Points)
4. Project Pricing & Delivery Approach (15 Points)
5. Local & Regional Experience (10 Points)
6. Safety (10 Points)
7. Quality, Completeness, and Readability of SOQ Package (5 Points)

Total Points:

Notes:



Exhibit A

Submittal Content Requirements & Required Forms

The Statement of Qualifications should include, at a minimum, the content outlined in the sections below.

Criterion 1: Team Organization, Staffing, and Availability of Resources (25 points)

Organization: Describe the business organization of the Contractor's Entity including

- Legal name of the firm,
- Location of firm,
- Contact Persons,
- Established date of the firm,
- Legal business description (Individual, Partnership, Corporation, Joint Venture, etc.).

Leadership: Provide the following information about the individuals in up to 5 key leadership roles for the Project.

- Individual's name
- Company / title / role on this Project
- Education and training
- Professional registrations and certifications
- Professional experience, representative projects, and specialty
- Responsibilities other than this Project that will run concurrently with this Project, as well as the anticipated percentage of that person's time that will be absorbed by those responsibilities over the next year. These responsibilities should include other project work as well as any administrative, executive, or business development roles.
- Tenure this person has with the company, and in the current position

Technical Staff: Provide the following information about key technical personnel and other non-leadership individuals.

- Individual's name
- Company / title / role on this Project

- 
- Education and training
 - Professional registrations and certifications
 - Professional experience, representative projects, and specialty
 - Responsibilities, other than this Project, that will run concurrently with this Project, as well as the anticipated percentage of that person's time that will be absorbed by those responsibilities over the next year.
 - Tenure this person has with the company, and in the current position

Resources: Describe the Contractor's strategy for ensuring adequate resources are available to complete the Project, including addressing any potential shortages of subcontractors, skilled trades workers, suppliers, materials, or others outside the direct employ of the Contractor.

Provide a statement that the Contractor and/or team members have the licenses, registrations, and credentials required to carry out the project.

- List the names of any individuals or entities on the Contractor's team who have ever been involved in debarment, disqualification, or removal from a federal, state, or local government public works project. Identify any individual or company that has had its license suspended or revoked. Provide an explanation of the situation and any extenuating circumstances or remediation that otherwise would qualify the individual or entity to serve effectively as part of the Contractor's team for this Project. If there are no such circumstances, please indicate so.
- Disclose any association or other circumstance that could be construed as a conflict of interest with the CRMC and its Consultants. If there are no such circumstances, please indicate so.

Criterion 2: Relevant Project Experience (20 points)

List up to 5 projects of a similar scope and complexity as the CRMC project broadly described in Section 1. No projects with a date of completion before December 31, 2015, should be included.

- Project name and location
- Services provided
- Experience with relevant complex phasing of construction activities demonstrating ability to keep hospital operations ongoing safely
- Date of completion or project status
- Final construction costs

- 
- History of meeting project schedules
 - History of accomplishing services within the established budget, including planned vs. actual detail cost savings or cost increases.
 - Summarize all litigation and formal disputes within the past 10 years between any Owner, and the Contractor or any member of the Contractor's team.
 - Provide a list of all outstanding or past judgments or lawsuits against the Contractor, its team members and/or Owners, within the past 10 years.
 - Provide a summary of any mediation or arbitration history of the Contractor and its team members in the past 10 years. If there are none, please indicate so.

The projects selected for this section should maximize the number of individuals identified in Criterion 1. Provide a matrix illustrating the project experience of the individuals listed in Criterion 1 with the projects listed in this section. Demonstrate the extent to which the team members identified in this Project have worked together successfully on other projects of similar size and scope as the proposed Project.

Criterion 3: Past Budget and Schedule Performance (15 points)

For the projects listed in Criterion 2, describe any challenges associated with meeting budget and schedule. Identify strategies used to address those challenges. Specify original budget and schedule — including planned date of substantial completion and final completion —as well as actual final budget and schedule.

Criterion 4: Project Pricing & Delivery Approach (15 points)

Provide a high-level narrative of your project delivery approach including a preliminary discussion of methods for obtaining final pricing and award of subcontracts, execution of the project and the safety and security envisioned for this project. When appropriate, provide specific examples from the projects listed in Criterion 2.

Criterion 5: Regional and Local Experience (10 points)

- Provide specific examples of relevant local and regional healthcare experience.
- Describe methods to include as many local and regional subcontractors and suppliers in the project bidding.

Criterion 6: Safety Record (10 points)

Provide the following information to allow the CRMC to evaluate the Contractor's safety performance record. Provide this information for the firm that will be providing the umbrella of leadership responsibility and liability for the Contractor.

- 
- Provide one copy of the Contractor's Occupational Safety and Health Administration (OSHA) Form 300A, Summary of Work-Related Injuries and Illnesses for each of the 3 calendar years preceding the current year.
 - Provide a summary of the Contractor's on-going Safety and Training plans that are most pertinent to this Project.

Provide a statement regarding any prior serious, repeat, willful, or criminal violation of the federal Occupational Safety and Health Act of 1970 for the Contractor or any member of the Contractor's team. If no such violations exist, provide a statement attesting to that fact.

Criterion 7: Quality, Completeness, and Readability of SOQ Package (5 points)

No submission is required for this section. Points will be awarded based on the SOQ package as a whole.



CRMC TOWER EXPANSION & RENOVATION

SIGNATURE SHEET

The undersigned, as Vendor, does declare that no other persons other than the Vendor herein named has any interest in this proposal or in the contract to be taken, and that it is made without any connection with any other person or persons making a proposal for the same articles, and it is in all respects fair and without collusion or fraud. The undersigned further declares that he has carefully examined the specifications and is thoroughly familiar with their provisions and penalties.

Legal Name of Firm:

Address:

City:

State:

Zip:

Signature:

Name (type/print):

Title:

Telephone:

Fax No.:

Date:

Email Address

THIS FORM MUST BE INCLUDED IN SUBMITTAL.



DRUG-FREE WORKPLACE CERTIFICATE (verify if needed by CRMC)

Preference shall be given to business with Drug-Free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a Drug-Free Workplace Program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a Drug-Free Workplace Program. In order to have a Drug-Free Workplace Program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a Drug-Free Workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature Printed Name

THIS FORM MUST BE INCLUDED IN SUBMITTAL.

Exhibit B

CONTRACT BETWEEN CRMC AND [xxxCONSTRUCTION MANAGERxxx]

The proposed form of agreement between CRMC and the awarded contractor upon completion of the RFP process is a Construction Manager at Risk (CMAR) AIA A133.